



## **TRAVEL INFORMATION**

Practical information for Academy Fellows traveling to Honolulu to attend the Leadership Program is provided below.

Your agency/command is responsible for arranging and paying for your travel and per diem to attend the Pacific Leadership Academy.

### **Academy Contacts**

The Pacific Leadership Academy is administered by the Honolulu-Pacific Federal Executive Board. Registration, payments, and all inquiries should be directed to the FEB. For questions and additional information, please contact:

Gloria Uyehara (FEB Executive Director)

Ph: 808-541-2638

Email: [guyehara@hpfeb.org](mailto:guyehara@hpfeb.org)

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Ph: 808-541-2637

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Address: HONOLULU-PACIFIC FEDERAL EXECUTIVE BOARD

300 Ala Moana Boulevard, Suite 1-120

Box 50268

Honolulu, Hawaii 96850

Fax: 808-541-3429

Web Site: [www.honolulu-pacific.feb.gov](http://www.honolulu-pacific.feb.gov)

### **Car Rental**

If you are traveling to Oahu to attend the Leadership Program, you are encouraged to rent a car for your stay to commute to and from your hotel and training site (except where these are co-located). You can arrange for weekly car rental with major car rental companies located at Honolulu Airport. Traffic in Waikiki and Honolulu is very congested, so please allow sufficient time to arrive for classes on time. Parking can also be difficult and expensive, especially in the Waikiki and downtown areas.

In the State of Hawaii, individuals from the following countries are legally allowed to rent a car with a valid passport and driver's license from their country: Australia, Bangladesh, Bhutan, Brunei, Burma, Cambodia, Canada, Fiji, French Polynesia, India, Indonesia, Japan, S. Korea, Laos, Madagascar, Malaysia, Mauritius, Nepal, New Zealand, Pakistan, Papua New Guinea, Philippines, Russia, Samoa, Singapore, Sri Lanka, Thailand and Vietnam.

### **Public Transportation**

On the island of Oahu public transportation is mainly by city bus known as "The Bus." For a \$2.50 fare you can travel one-way (with 1 free transfer pass) nearly anywhere on the island, but travel between Waikiki and Waipahu, for example, would take over an hour. You may need to transfer buses to reach a specific destination. You can request a free transfer when you board the bus and pay the fare.

### **Clothing Considerations**

Business aloha casual wear is appropriate attire for Academy classes. You may also want to bring swimwear, athletic clothes and casual clothes for off-duty recreational time. Hawaii is warm, but can get cool in the evenings so you may want to bring a sweater or light jacket.

### **Hawaiian Customs**

Cultural diversity is very apparent in Hawaii. People from all over the world come to Hawaii to vacation and live. Most malihini (newcomers) notice a marked difference in the pace here in the islands. There is a good-natured, friendly, relaxed approach to life, referred to as the "aloha spirit" by kama'aina (longtime residents). The Hawaiian language is used extensively in the names of people, towns, streets and the island flora and fauna.

### **Accommodations**

A list of various types of accommodations is provided below.

Note: Only Department of Defense personnel can stay at the Bachelor Officer's Quarters (BOQ).

### **Selected Hotels in Honolulu**

Below is a list of hotels. For the latest information, you may check the GSA website at <http://www.hotelsatperdiem.com/> for hotels offering Government Per Diem rates.

**1. *Doubletree Alana Hotel Waikiki***

1956 Ala Moana Boulevard  
Honolulu, Hawaii 96815-1897  
Ph: 808-941-7275  
Toll Free: 1-800-222-TREE  
Fax: 808-949-0996

**2. *Ilikai Waikiki Hotel***

1777 Ala Moana Boulevard  
Honolulu, Hawaii 96815-1606  
Ph: 808-949-3811  
Fax: 808-947-4523

**3. *Hyatt Regency Waikiki Resort and Spa***

2424 Kalakaua Avenue  
Honolulu, Hawaii 96815  
Ph: 808-923-1234  
Toll Free: 1-800-233-1234  
Fax: 808-923-7839

**4. *Moana Surfrider, a Westin Resort***

2365 Kalakaua Avenue  
Honolulu, Hawaii 96815  
Ph: 808-922-3111  
Toll Free: 1-800-WESTIN-1  
Fax: 808-923-0308

**5. *Sheraton Princess Kaiulani***

120 Kaiulani Avenue  
Honolulu, Hawaii 96815  
Ph: 808-922-5811  
Toll Free: 1-888-325-3535  
Fax: 808-931-4577

**6. *Sheraton Waikiki***

2255 Kalakaua Avenue  
Honolulu, Hawaii 96815  
Ph: 808-922-4422  
Toll Free: 1-888-488-3535  
Fax: 808-923-8785

**7. *Park Shore Waikiki***

2586 Kalakaua Avenue  
Honolulu, Hawaii 96815  
Ph: 808-923-0411  
Toll Free: 1-866-372-1732  
Fax: 808-923-0311

**8. *Ala Moana Hotel***

410 Atkinson Drive  
Honolulu, Hawaii 96814-4722  
(Next to Ala Moana Shopping Center)  
Ph: 808-955-4811  
US and International Toll Free: 1-800-367-6025  
Neighbor Islands: 1-800-446-8990  
Fax: 808-944-2974

**9. *Best Western The Plaza Hotel International Airport***

3253 N Nimitz Highway  
Honolulu, Hawaii 96819  
Ph: 808-836-3636  
Toll Free: 1-800-800-4643  
Fax: 808-834-7406

**10. *Holiday Inn Waikiki***

1830 Ala Moana Boulevard  
Honolulu, Hawaii 96815  
Ph: 808-955-1111  
Toll Free: 1-888-9-WAIKIKI  
Fax: 808-947-1799

**11. *Ilima Hotel***

445 Nohonani Street  
Honolulu, Hawaii 96815  
Ph: 808-923-1877  
Toll Free: 1-800-801-9366  
Fax: 808-924-2617

**12. *Royal Hawaiian Hotel***

2259 Kalakaua Avenue  
Honolulu, Hawaii 96815  
Ph: 808-923-7311  
Toll Free: 1-866-500-8313  
Fax: 808-931-7098

**13. *Radisson Waikiki Prince Kuhio Hotel***

2500 Kuhio Avenue  
Honolulu, Hawaii 96815  
Ph: 808-922-0811  
Toll Free: 1-800-333-3333  
Fax: 808-921-5507

**14. *Waikiki Beach Marriott Resort and Spa***

2552 Kalakaua Avenue  
Honolulu, Hawaii 96815  
Ph: 808-922-6611  
Toll Free: 1-800-367-5370  
Fax: 808-921-5255

**15. *Hilton Hawaiian Village Beach Resort and Spa***

2005 Kalia Road  
Honolulu, HI 96815  
Ph: 808-949-4321  
Toll Free: 1-800-HILTONS  
Fax: 808-951-5458

**16. *Waikiki Gateway Hotel***

2070 Kalakaua Avenue  
Honolulu, Hawaii 96815  
Ph: 808-955-3741  
Toll Free: 1-800-247-1903  
Fax: 808-955-3741

**17. *Outrigger Waikiki on the Beach***

2335 Kalakaua Avenue  
Honolulu, Hawaii 96815-2941  
Ph: 808-923-0711  
Toll Free: 1-800-688-7444  
World Wide Direct Ph: 303-369-7777  
Fax: 808-921-9798

**18. *Outrigger Reef on the Beach***

2169 Kalia Road  
Honolulu, Hawaii 96815-1989  
Ph: 808-923-3111  
Toll Free: 1-800-688-7444  
World Wide Direct Ph: 303-369-7777  
Fax: 808-924-4957

**19. *Hawaii Prince Hotel***

100 Holomoana Street  
Honolulu, Hawaii 96815  
Ph: 808-956-1111  
Toll Free: 1-866-PRINCE-6  
Fax: 808-944-4491

**Bachelor Officer's Quarters (DoD Personnel Only)**

**1. *Hale Koa Hotel (DOD military and civilian)***

2055 Kalia Road  
Honolulu, Hawaii 96815  
Ph: 808-955-0555  
Toll Free: 1-800-367-6027 (CONUS)  
DSN: 438-6739 (For overseas travelers)  
Fax: 808-955-9670  
Web page: <http://www.halekoa.com/>

**2. *Navy BOQ's - Central Billeting***

BOQ 372 (Makalapa/CINCPACFLT)  
BOQ 1315 (Naval Station) and Lockwood Hall BOQ 662  
Ph: 808-421-4500  
DSN: 315-421-4500  
Fax: 808-423-1372

**3. *Hickam AFB BOQ***

Ph: 808-448-5888  
DSN: 315-448-5888

**4. *Army BOQ's - Central Billeting***

Fort Shafter / Schofield Barracks  
Ph: 808-624-9650  
DSN: 315-655-5036

**5. *Tripler Guest House***

Ph. (808) 839-2336

**6. *Marine Corps Base Hawaii BOQ***

Building 503  
Nimitz Road, MCBH  
Ph: 808-257-2409

**7. *Hawaii Navy Lodge***

1275 Saratoga Avenue, Building #78  
Honolulu, Hawaii 96818  
Ph: 808-440-2290

Toll Free: 1-800-NAVYINN  
Fax: 808-440-2293

You may also visit the Navy Lodge Central Web Page: <https://www.navy-lodge.com/> which provides links to the various BOQs on the island of Oahu.

\*Note: The provision of contact information does not constitute endorsement by the FEB of the information, products or services contained therein.

### **Per Diem Rates for Hawaii**

For the most current per diem rates for Hawaii, please visit the GSA web page: <http://perdiem.hqda.pentagon.mil/perdiem/perdiemrates.html>

### **Visa Issues**

If you are from a country that the U.S. Government requires a visa, you must ensure that your visa is valid for the entire duration of the leadership program. You must also have a valid passport for the duration of their stay in the United States. For additional information, visit the U.S. Visas web page: <http://www.unitedstatesvisas.gov/index.html>

### **Special Needs**

Notify the FEB of any special accommodations you require (e.g., sign language interpreter, large print materials, or mobility devices) prior to the orientation.

### **Sexual Harassment Policy**

The Pacific Leadership Academy follows U.S. Federal statutes that govern the standards of acceptable behavior between the sexes. These statutes specifically forbid such unacceptable behavior as lewd and suggestive language, unwanted physical contact, and actions of a similar nature. We ask that you be especially mindful of this sensitive subject. Improper behavior toward members of the opposite sex is not tolerated and could result in dismissal from the Academy.